

**LEMON GROVE [CITY COUNCIL]
AGENDA ITEM SUMMARY**

Item No. 1.E
Mtg. Date January 17, 2017
Dept. City Manager's Office

Item Title: Grant Award Acceptance of Department of Justice Funds for Bicycle Patrol Program

Staff Contact: Miranda Evans, Management Analyst

Recommendation:

Adopt a resolution (**Attachment B**):

1. Accepting the \$10,858 in grant funds for the Bicycle Patrol Program; and
2. Directing the City Manager or her designee to execute any grant related documents.]

Item Summary:

[The Office of Justice Programs at the United States Department of Justice awarded the City of Lemon Grove funding for the Fiscal Year 2016-2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. A total of \$10,858 in grant funds has been awarded to the City to assist the Sheriff's Department with enhancing their Bicycle Patrol Program.

With guidance from Lieutenant Chris May and Sergeant Jorge Dueno of the San Diego Sheriff's Department Lemon Grove Sub-Station, City staff identified key needs for the grant funds. The money awarded to the City will be utilized to purchase the necessary equipment for the enhanced Bicycle Patrol Program and to supplement Sheriff's Department personell costs for overtime and training. The staff report (**Attachment A**) details more information about the grant and its objectives.]

Fiscal Impact:

[None.]

Environmental Review:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section [] | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|---|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 500 ft. |
| <input checked="" type="checkbox"/> Notice published on the City website. | <input type="checkbox"/> Neighborhood meeting | |

Attachments:

- A. Staff Report
- B. Resolution
- C. [Award Letter]

Attachment A

LEMON GROVE [CITY COUNCIL] STAFF REPORT

Item No. 1.E

Mtg. Date [January 17, 2017]

Item Title: **[Grant Award Acceptance of Department of Justice Funds for Bicycle Patrol Program]**

Staff Contact: [Miranda Evans, Management Analyst]

Background:

[The Office of Justice Programs at the United States Department of Justice awarded the City of Lemon Grove funding for the Fiscal Year 2016-2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions and permits funds to be used to support a wide range of program areas within law enforcement. When the grant application was submitted on July 7, 2016, a total of \$5,000 in grant funds was requested; however, the Department of Justice formula-based allocation resulted in a higher award amount than what was requested. On September 7, 2016, the Office of Justice Programs approved the City's grant application and awarded a total of \$10,858 in grant funds to the City to assist the Sheriff's Department with enhancing their Bicycle Patrol Program through meeting several specific project goals and strategies.

Discussion:

Project Goals

Through coordination with the San Diego Sheriff's Department Lemon Grove Sub-Station, City staff identified several key goals for the Bicycle Patrol Program.

1. Provide an increased law enforcement presence along the Broadway corridor which consists of Lemon Grove's Downtown and Village Core areas, interface with the public and respond to the community's needs in a timely manner.
2. Address narcotics, gangs and transients in violation of the Lemon Grove Municipal Code.
3. Patrol all City parks.
4. Promote conduct that is responsive and sensitive to the needs Lemon Grove.
5. Improve and increase the community policing presence within Lemon Grove.

Strategies

The abovementioned project goals will be achieved through implementation of the strategies below:

1. Sherriff's deputies on bicycles are more approachable than in an enclosed patrol vehicle moving with the flow of traffic. This community policing approach will improve responses as bicycles are able to navigate to areas better than a traditional patrol vehicle.
2. Improve the quality of service to the City, with an emphasis on Lemon Grove's Downtown and Village Core areas. Increased contact with the community will nurture a law enforcement-resident-City partnership.
3. Use a united approach to developing strategies to combat the use, sale and transport of illegal drugs.
4. Use a community policing approach to reduce gang-related crime and violence.

Attachment A

Allocation of Funds

With guidance from Lieutenant Chris May and Sergeant Jorge Dueno of the San Diego Sheriff's Department Lemon Grove Sub-Station, City staff identified key needs for the grant funds. The money awarded to the City will be utilized to purchase the necessary equipment for the enhanced Bicycle Patrol Program and to supplement Sheriff's Department personell costs for overtime and training. The approved equipment to be purchased once City staff has been authorized to drawdown funds is outlined below.

Bicycle Patrol Program Equipment Expenses			
Item	Price/Unit	Quantity	Total
Mocean Jackets	\$190.00	10	\$1,900.00
Mocean Pants	\$109.00	10	\$1,090.00
Half-finger patrol gloves	\$13.19	10	\$131.90
Tubes	\$6.99	12	\$83.88
Patrol cycle shoes	\$89.95	10	\$899.50
Patrol sunglasses	\$56.95	10	\$569.50
Tool Kit	\$305.00	1	\$305.00
LED Bike lights	\$79.99	6	\$479.94
Bike helmet	\$149.00	8	\$1,192.00
Bike seat post rack	\$39.95	6	\$239.70
Kuat Beta 2.0 Bike Rack	\$195.00	1	\$195.00
Patrol bike bag	\$55.00	6	\$330.00
Bike water bottle	\$15.00	6	\$90.00
Bike maintenance supplies	\$47.50	1	\$47.50
Total Equipment Expenses			\$7,553.92

As shown above, of the total grant award of \$10,858, the majority of funds have been allocated towards purchasing equipment for the Bicycle Patrol Program. The City plans to allocate the remaining \$3,304.08 in grant funds towards personnel expenses accrued through bicycle patrol training or overtime personnel costs. Funds must be expended by September 30, 2017.

Lastly, staff felt it was important to note that the grant and its related goals are consistent with one of the City Council's goals established in March 2016 to improve public safety with a focus on the Main Street Promenade Park.

Public Information:

A grant requirement mandates that an opportunity to comment on the grant be provided to residents. To address this requirement, a news release was published on the City's website on January 11, 2017 providing readers with directions to submit commentary.]

Conclusion:

[Staff recommends that the City Council adopt a resolution (**Attachment B**) accepting the \$10,858 in grant funds awarded for the Bicycle Patrol Program and authorizing the City Manager or her designee to execute any grant related documents.]

RESOLUTION NO. [2017 -]

RESOLUTION OF THE [CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA] ACCEPTING THE GRANT FUNDING FOR THE DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM AND DIRECTING THE CITY MANAGER TO EXECUTE ANY GRANT RELATED DOCUMENTS

WHEREAS, The Justice Assistance Grant Program is the primary provider of federal criminal justice funding to state and local jurisdictions and permits funds to be used to support a wide range of program areas within law enforcement; and

WHEREAS, The City of Lemon Grove supports the San Diego Sheriff's Department in their mission to provide the highest quality public safety services to the Lemon Grove community; and

WHEREAS, on July 7, 2016, The City of Lemon Grove submitted an application for the Fiscal Year 2016-2017 Edward Byrne Memorial Justice Assistance Grant Program to obtain funding for the Bicycle Patrol Program; and

WHEREAS, on September 7, 2016, The City of Lemon Grove was notified by the United States Department of Justice that the Office of Justice Programs approved the application for funding for the Bicycle Patrol Program; and

WHEREAS, The City of Lemon Grove will work in partnership with the San Diego Sheriff's Department Lemon Grove Sub-Station to achieve the following goals as set forth in the grant application:

1. Provide an increased law enforcement presence along the Broadway corridor which consists of Lemon Grove's Downtown and Village Core areas, interface with the public and respond to the community's needs in a timely manner.
2. Address narcotics, gangs and transients in violation of the Lemon Grove Municipal Code.
3. Patrol all City parks.
4. Promote conduct that is responsive and sensitive to the needs Lemon Grove.
5. Improve and increase the community policing presence within Lemon Grove.

WHEREAS, The City of Lemon Grove will comply with the grant requirements outlined in the grant award and special conditions and will expend awarded funds following the completion of special conditions; and

WHEREAS, Lemon Grove residents have had an opportunity to comment on the grant award; and

WHEREAS, funding in the amount of \$10,858.00 will be made available from Fund 08 - Grants.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lemon Grove, California hereby:

1. Accepts the grant funds for the Bicycle Patrol Program; and
2. Directs the City Manager or her designee to execute any grant related documents.]

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AWARD LETTER



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

September 7, 2016

Ms. Lydia Romero
City of Lemon Grove
3232 Main Street
Lemon Grove, CA 91945

Dear Ms. Romero:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 16 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of \$10,858 for City of Lemon Grove.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Patrick Fines, Program Manager at (202) 353-0587; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Denise O'Donnell", is located below the "Sincerely," text.

Denise O'Donnell
Director